

**East Village Homeowners Association  
Board Meeting Minutes  
April 26, 2018**

**Board Members Present:**

Fred Stapenhorst – President  
Tom Reid – Treasurer  
Ellen Fowler- Secretary  
Judy Butler- Member at Large  
Bel Borg – Member at Large

**Homeowners in Attendance:**

Bobbi Stapenhorst – HOA Landscape Liaison  
Carola Brucker  
Wendy Daniel

**Call to Order:** The meeting was called to order at 6:00 pm.

The Board accepted the agenda as presented.

The Board minutes from the meeting held on October 26, 2017 were approved as presented with one correction.

**Homeowners' Forum/Correspondence:** Wendy Daniel asked about weeding in the parkways and if the sprinklers had yet been turned on for the season. Bobbi Stapenhorst replied that weeding in the parkways would be attended to and that the sprinkler system was undergoing testing and repair and would be activated in the near future. Wendy asked if the HOA could do anything to stop a resident of the ACCESS property from smoking near her home and Fred stated that the HOA does not have authority to prevent the smoking. Wendy also asked if the HOA had any rules regarding hot tubs in back yards, and Fred stated that hot tubs are allowed by our rules.

**President's Report:** Fred reported that the Reserve Study annual update has been received and is posted on the HOA website.

**Treasurer's Report:**

Tom reviewed the HOA balance sheet as of 3/31/18 and the YTD profit and loss comparison from 2017 vs 2018, as well as the accounts receivable aging summary for HOA member dues. Tom stated that the HOA finances were on track and in good shape and the HOA has sufficient cash on hand. He also reported that the required transfer to the Reserve Account had been made.

**Old Business:**

*Landscape Update:* Bobbi reported that the plum trees had been sprayed to prevent fruiting and that the blackberries in the wetlands had been sprayed in an attempt to eradicate the invasive species as much as possible. She also reported that she proposed adding more plants to fill in the parkways and she has received a proposal from U.S. Lawns for \$13,000-14,000, allocated as follows:

- Parkway planting \$7307
- Parkway bark/mulch \$4690
- Beds bark/mulch \$2345

The cost is higher than expected because of the poor soil quality, resulting in the need for topsoil, and the need manually apply the mulch to avoid previous issues with sprayed mulch. Fred suggested that a cap of \$14,000 be set. Upon motion duly made and seconded, the Board agreed to the proposal subject to a limit of \$14,000.

*Updated emergency contact list:* Ellen noted one change to the list and agreed to send an updated list to each Board member.

*Driveway & Sidewalk Update:* Judy distributed a summary of the conditions of the sidewalks and driveways based on her review and discussion with the concrete contractor. The most urgent need is the sidewalk between 2204 and 2210 Dollarhide, including a section on Clay Street near the mailboxes. Fred suggested coordinating the work with U.S. Lawns to minimize disruption. Judy agreed to get a revised estimate including the Clay Street section and communicate with the Board by email for approval.

*Crimewatch:* In response to a question from Wendy, Fred explained that the Ashland Police no longer facilitate Neighborhood Crimewatch programs and that he suggested fostering good communication among neighbors and calling the police if necessary.

*Monument ID Signage:* Bel noted that the two approved signs were installed recently, and the Board members uniformly said that they were very pleased with the signs and gave kudos to Bel!

#### **New Business:**

*HOA Party Date:* Fred suggested that instead of organizing another summer block party that we might try having a light dinner or refreshments and social time prior to the Annual Meeting in October. The Board members expressed enthusiasm for the idea. Ellen agreed to investigate possible venues and report back to the Board at the next meeting.

**Next Board Meeting Date Reminder:** The next meeting will take place on July 19, 2018.

The meeting was adjourned 6:58 pm.

Respectfully submitted,

Ellen Fowler  
Secretary

DRAFT